When a word ends with a short vowel sound and a single consonant,

double the final consonant.

Examples

clap —

clapped

win

winning

flat

flatten

When a word ends with an unvoiced 'e',

drop the 'e' if

the suffix begins with a vowel.

live ——— living

drive — driver

hope — hoping

When a word ends with in an unvoiced 'e',

keep the 'e' if

the suffix begins with a consonant.

Exam	ples

taste — tasteless

love lovely

hope — hopeful

When a word ends with in 'ce' or 'ge',

drop the 'e' if

the suffix begins with 'a' or 'o'.

Examples

knowledge – knowledgeable

courage — courageous

change — changeable

When a word ends with with 'y',

change it to 'i' except

when the suffix is 'ing'.

Examples

 $fly \rightarrow flies$

carry → carrying

beauty — beautiful

try → trying

happy — happily

copy - copying

When a word ends in a vowel before the 'y',

keep the 'y'

Examples

toy → toys

joy → joyful

play -- playful

Rule Breakers

pay → paid

say -> said

lay → laid